

**VENANGO TECHNOLOGY CENTER
JOINT COMMITTEE
1 Vo-Tech Drive
Oil City, Pennsylvania 16301**

MINUTES

April 1, 2019

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Mrs. Ferry called the meeting to order at seven o'clock (7:00) p.m.

Mrs. Ferry asked the members to pause for a moment of silence.

Mrs. Ferry asked the members to stand for the pledge of allegiance.

Roll Call: Present: Troy Johnston, Todd Carson, Robert Blauser, Shari Neely, Misty Nalepa, Mark Marterella, Charlene Eggleston, Cheryl Ferry

Absent: Jim Come, Joe Womer

Also Present: Mr. Mario Fontanazza, Dr. Pam Dye, Chris Sennett (solicitor via phone)

Mrs. Ferry noted that we had a visitor that had requested to speak. Mr. Bret Wagner was introduced and instructed that he had 5 minutes to speak.

Mr. Wagner explained that he had attempted to buy the Forest bus routes from Muccio Transportation a couple years ago and that the deal fell through. He also indicated that he now was in a better position to again bid on the Vo-Tech bus run. He explained that he had his own garage and was offering driver training and had a bus for that purpose. He requested that the Tech Center put the Forest bus route out to bid and give him another opportunity. He also asked that the Tech Center let him know one way or the other what the plans were, so he could move forward. He thanked the Joint Committee for the opportunity to speak.

Mrs. Ferry stated the Joint Committee members had received copies of the Minutes of the March 4, 2019 meeting in the mail. She asked if there were any additions, corrections or deletions.

Mr. Carson, seconded by Mr. Marterella, moved to approve the Minutes of the March 4, 2019 meeting as submitted.

Roll Call: Ayes: Troy Johnston, Todd Carson, Robert Blauser, Shari Neely, Misty Nalepa, Mark Marterella, Charlene Eggleston, Cheryl Ferry

Nays: None, motion carried.

The Treasurer and Secretary's Report as of 4/1/19 was submitted for information.

Mr. Carson, seconded by Ms. Nalepa, moved to accept the Treasurer and Secretary's Report as of 4/1/19 as submitted.

The motion was unanimously approved.

A list of bills in the amount of \$620,457.03 was presented for approval.

Mr. Carson, seconded by Ms. Nalepa, moved to approve the list of bills as presented.

Roll Call: Ayes: Troy Johnston, Todd Carson, Robert Blauser, Shari Neely, Misty Nalepa, Mark Marterella, Charlene Eggleston, Cheryl Ferry

Nayes: None, motion carried.

Under Communications, Mr. Fontanazza discussed the Professional Advisory Committee minutes. He also discussed the Calendar of Events for the month of March and the Monthly Enrollment Report as of 4/1/19 were submitted.

At 7:24 pm. an executive session for personnel matters was called.

The meeting reconvened at 8:28 pm.

Mrs. Ferry requested approval of the action items as presented. Item i.- vii. in one motion.

Mr. Carson, seconded by Ms. Nalepa, moved to approve action items i.- vii. as follows:

- i. Approve Katherine Dickson as substitute instructor for PN.
- ii. Approve Cindy Cornelius to attend the PA Association of Practical Nursing Administrators conference in Lewisburg May 9-11, 2019 at a cost not to exceed \$800.00 – Funding Practical Nursing.
- iii. Approve contract with the PA Department of Transportation for the State Inspection class that runs through Adult education.
- iv. Approve textbook for Special Populations Coordinator: Bring You're A Game to Work Curriculum Guide, Textbook and Workbook by the Center for Work Ethic Development, Denver Colorado.
- v. Approve four day summer work week schedule for all 12-month staff.
- vi. Approve budget transfers.
- vii. Approve summer per diem requests.

Roll Call: Ayes: Troy Johnston, Todd Carson, Robert Blauser, Shari Neely, Misty Nalepa, Mark Marterella, Charlene Eggleston, Cheryl Ferry

Nayes: None, motion carried.

Mr. Fontanazza reviewed his Issues/Activities for March 2019.

Mrs. Ferry asked if there was any old business.

None was noted.

Under new business, Mrs. Ferry indicated that there was a travel request and three contracts to be approved as follows:

- i. Approve Mario Fontanazza, Pat Adams, Carol Miller and Bob Moore to travel to Lehigh Career and Technical Institute to review equipment modules related to the ARC grant funds. Funding – Local not to exceed \$850.00.
- ii. Approve contract for Financial software application modules and Student accounting modules for the CSIU software packages for the 2018-2019 school year.

- iii. Approve contract with Rural Regional College of Northern Pennsylvania pending solicitor review of the contract.
- iv. Approve contract with Tri-County Industries for waste removal for the 19-20 and 20-21 school years at 587.31 monthly.

Also under new business, Mrs. Ferry requested approval of the contracts for the Director and Business Manager for the period 7/1/2019 – 6/30/2024 pending legal review. The Business Manager's current contract will expire 6/30/2019 as a result of the new contract.

Ms. Nalepa, seconded by Mr. Marterella, moved to approve the contracts for the Director and Business Manager for the period 7/1/2019 – 6/30/2024 pending legal review. The Business Manager's current contract will expire 6/30/2019 as a result of the new contract.

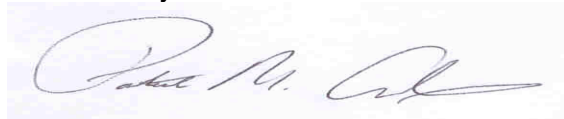
Roll Call: Ayes: Troy Johnston, Todd Carson, Robert Blauser, Shari Neely, Misty Nalepa, Mark Marterella, Charlene Eggleston, Cheryl Ferry

Nayes: None, motion carried.

Mr. Adams indicated that he had discussions with the Solicitor regarding Mr. Bret Wagner's request and that there were some concerns about putting the contract out to bid with an unproven contractor who currently did not have busses. Mr. Johnston indicated that it may be prudent to put it out to bid in order to keep Muccio Transportation honest. After further discussion, Mr. Johnston indicated he would speak with Mrs. Hetrick and get back to Mr. Adams so they could let Mr. Wagner know if the Tech Center would be putting this route out to bid.

Upon motion by Mr. Marterella, seconded by Ms. Nalepa, the meeting adjourned at eight forty-two (8:42) p.m.

Recorded by

A handwritten signature in blue ink, appearing to read "Patrick M. Adams", is written over a light blue rectangular background.

Patrick M. Adams
Secretary, Joint Committee